

MANAGEMENT AND LEADERSHIP BY THE 3P^S[™]

Utilizing Prompt, Pristine, and Particular Methods to Manage, Lead, and Avoid or Dissolve Problems and Conflicts

(Based on the values of Equality, Inspiration, Empowerment, Awareness, and Life Being A Learning Journey)

MANAGEMENT

(Responsibility)

Deals with the Absolutes of Life:

- Accountability/Reckoning
- End/Termination

LEADERSHIP

(Inspiration/Motivation)

Deals with the Absolute of Life:

- Changes/Transitions

3P^S and Guiding Principles

P PROMPT PRACTICES

"touch it once"
"positive impact"

P PRISTINE PRACTICES

"best appearance"
"continuous improvement"

P PARTICULAR METHODS PRACTICES

"standards and rules"
"unconditional manners"
"respect"
"language and behavior of an upbuilding nature"

MANAGEMENT INSTRUMENTS

PEOPLE

"We are as strong as our weakest link - if our weakest link is better than the competition we are doing well"

Respond to inquiries immediately
Unscheduled check ins

Dress Code
Paper Review

Paperwork/Manuals

Weekly Supervision Meetings w/ standardized format
Daily Correspondence w/ standardized format
Monthly Training/Professional Development
Manuals/Booklets/Binders

PLACES

"Take care of what you got, there may not be any better"

Maintenance orders
Purchase orders

Assessment

Checklists

Inspection Grids
Weekly Thorough Site Visits
Photographic Journal

POSSESSIONS

"Everything has a home and it ain't with me"

Labeling upon receipt

Inspections

Checklists

Labeling/Proper Placement
Inventory and Testing
Replacement Plan
Quick Repair Process

TENETS:

To do the right thing take more time, money, and other resources - there is no way around it.

I am the only person standing in my way - I need to improve how I manage people, places, and things.

F.E.A.R. is "False Evidence Appearing Real."

D.R.E.A.M.S. are the "Desire to Reach Each Achievable Measure of Success"